

Extract of the Minutes of the Governance and Audit Committee – 20.01.2023

1.	ANNUAL GOVERNANCE STATEMENT PROCESS FOR 2022-23 AND ONWARDS
----	--

Documents Considered:

- Report of the Cabinet Member for Finance and Corporate Transformation

Issues Discussed:

- The paper was provided at the request of the Committee following some uncertainty about the sequencing of clearance and decision making.
- The report describes several proposed changes to strengthen and formalise the process for the drafting and authorisation of the Council's Annual Governance Statement.
- The Committee was asked to approve the revised process.
- It was suggested that the method of obtaining information from services should be aligned with the corporate self assessment process timelines, that formal ownership of the document remains with the Finance Service, the authorship with the Transformation and Democratic Service and final approval remains with the Governance and Audit Committee.
- It was also recommended that the amended timeline be adopted.
- The report also contained a rubric which was an evaluation scoring guide to assess the levels of assurance.

Outcomes:

- That the amendments to the Annual Governance Statement process be approved.